

## OTG MONTHLY SHOW TAKE-IN SHEET

Date: \_\_\_\_\_ Check Number: \_\_\_\_\_ Total Entry Fee: \$ \_\_\_\_\_

Name of Artist: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Full Address (if new member this month): \_\_\_\_\_

	TITLE OF ART	ORIGINAL OR PRINT/GICLEÈ	MEDIUM (see below)	DIAGONAL SIZE (inches)	PRICE OF ART
MS-1					
MS-2					
MS-3					

Fill in the Medium column with the category that best fits your art. Categories include: Oil, Acrylic, Watercolor, Pastels, Graphite, Photography, Digital Art, Mixed Media, Jewelry, Textiles, and 3D Art (which includes Gourds, Sculptures, Ceramics/Clay, Wood, Glass and Mosaics). Depending upon the current monthly entries, categories may be combined for judging.

### Off Track Gallery (OTG) Monthly Show Terms and Conditions

1. Members are allowed to enter up to three items of their own original art in each Monthly Show. However, if the show is filled to capacity, this amount may be reduced. The Monthly Show Manager may refuse entries due to a number of conditions. An entry fee is charged for each item entered and the member fulfills a job. As measured diagonally, entry fees are \$12 for art 17 inches or less, \$17 for art up to 36 inches, and \$22 for art over 36 inches. Special shows may have special prices.
2. All entered items are placed in the OTG for sale. A 15% commission is taken by SDAG for each entry sold.
3. Monthly show entries are judged except for reproductions of paintings, pastels, drawings and mixed media.
4. OTG Monthly Show participation requires Member's paid membership and signed San Dieguito Art Guild Membership Agreement in our files. The current SDAG Membership Agreement and the OTG Monthly Show Procedures are incorporated into these Monthly Show Terms and Conditions. See our website for current forms.
5. All Monthly Show entries must remain on display for the entire show month unless sold and removed. If sold, it may then be replaced with a similar size and type of art in same location. The artist must bring in their own typed tag for the replacement art. Entries must be removed on the day of the next Monthly Show Take-In. Entries not picked up within 30 days after the end of this Monthly Show period will be considered abandoned and may become the property of SDAG to use or dispose of in any manner. (Retrieval of art immediately at the end of the show helps prevent damage or loss.)
6. SDAG/OTG are not liable for damage or loss of art submitted in the Monthly Show. Members are advised to insure their own art.
7. Member's Art may be photographed and used in advertising and/or news in any media form.
8. Member's job assignment for this month: \_\_\_\_\_

I agree to the above "Off Track Gallery (OTG) Monthly Show Terms and Conditions" and the incorporated "San Dieguito Art Guild Membership Agreement" and the incorporated "OTG Monthly Show Procedures" which are currently posted on the Off Track Gallery website.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_