

OTG MONTHLY SHOW TAKE-IN SHEET

Take in Date: _____ Show Month: _____ Check Number: _____ Total Entry Fee: \$ _____

Name of Artist: _____ Phone Number: _____

Email: _____

Full Address (if new member this month): _____

	TITLE OF ART	ORIGINAL OR PRINT/GICLEE	MEDIUM (see below)	DIAGONAL SIZE (inches)	PRICE OF ART
MS-1					
MS-2					
MS-3					

Fill in the Medium column with the category that best fits your art. Categories include: Oil, Acrylic, Watercolor, Pastels, Graphite, Photography, Digital Art, Mixed Media, Jewelry, Textiles, and 3D Art (which includes Gourds, Sculptures, Ceramics/Clay, Wood, Glass and Mosaics). Depending upon the current monthly entries, categories may be combined for judging.

Off Track Gallery (OTG) Monthly Show Terms and Conditions

1. Monthly Show Take-in usually occurs the last Tuesday of each month from 3:30 - 5:30pm, except when there is a holiday on the last Tuesday and then the Take-in will be on the Tuesday before the holiday.
2. Members are allowed to enter up to three items of their own original art in each Monthly Show. However, if the show is filled to capacity, this amount may be reduced. The Monthly Show Chair may refuse entries due to a number of conditions. An entry fee is charged for each item entered and the member fulfills a job. As measured diagonally, entry fees are \$12 for art 17 inches or under, \$17 for art 18 inches up to 32 inches, and \$25 for art 33 inches to 48 inches. Art over 48 inches is not accepted. Special shows may have special prices.
3. All entered items are placed in the OTG for sale. A 15% commission is taken by SDAG for each entry sold.
4. Monthly show entries are judged except for reproductions of paintings, pastels, drawings and mixed media.
5. OTG Monthly Show participation requires Member's paid membership and signed San Dieguito Art Guild Membership Agreement in our files. The current SDAG Membership Agreement and the OTG Monthly Show Procedures are incorporated into these Monthly Show Terms and Conditions. See our website for current forms.
6. All Monthly Show entries must remain on display for the entire show month unless sold and removed. If sold, it may then be replaced with a similar size and type of art in same location. The artist must bring in their own typed tag for the replacement art. Entries must be removed on the day of the next Monthly Show Take-In. Entries not picked up within 30 days after the end of this Monthly Show period will be considered abandoned and may become the property of SDAG to use or dispose of in any manner. (Retrieval of art immediately at the end of the show helps prevent damage or loss.)
7. SDAG/OTG are not liable for damage or loss of art submitted in the Monthly Show. Members are advised to insure their own art.
8. Member's Art may be photographed and used in advertising and/or news in any media form.
9. Member's job assignment for this month:

I agree to the above "Off Track Gallery (OTG) Monthly Show Terms and Conditions" and the incorporated "San Dieguito Art Guild Membership Agreement" and the incorporated "OTG Monthly Show Procedures" which are currently posted on the Off Track Gallery website.

Print Name: _____ Signature: _____ Date: _____