

SUBMIT FORM ONLINE AT
 Sandieguitoartguild.com


SAN DIEGUITO ART GUILD
Off Track Gallery Est. 1965

**GALLERY
 USE BY
 STAFF ONLY**

**DEADLINE IS DAY BEFORE THE
 SHOW @ 12PM TO ENTER.**

OTG MONTHLY SHOW TAKE-IN SHEET

Date: _____ Check Number: _____ Total Entry Fee: \$ _____

(PLEASE. DO NOT COMPLETE YOUR CHECK AMIOUNT)

Name of Artist: _____ Phone Number: _____

Email: _____

Full Address (if new member this month: _____

ENTRY	TITLE OF ART (PLEASE PRINT LEDIGIBLY)	ORIGINAL PRINT/GICLEE	CATEGORY # & MEDIUM (see list below)	MEASUREMENT DIAGONAL	PRICE
MS-1			# <input type="checkbox"/>		
MS-2			# <input type="checkbox"/>		
MS-3	(We cannot guarantee (3) entries. Will be based on size)		# <input type="checkbox"/>		

Fill in the columns with the **Category Number and Medium** used below, that best fits your art for **2D, 3D1 or 3D2.**

2D: 1.Oil, **2** Acrylic, **3.** Watercolor, **4.** Photography, **5.** Digital Art, **6.** Mixed Media, **7.** Other Media: (Pen/Ink, Graphite, etc). **3D1: 8.**Free standing: (Glass, Wood, Sculpture, Ceramic/Clay, etc). **3D2: 9.** Wall hanging. (Any materials)
10. Textiles, (Purses, Scarves, etc.), **11.** Jewelry, **12.** Giclee, prints.

Note: Depending upon the monthly entries, categories may be combined for judging.

Off Track Gallery (OTG) Monthly Show Terms and Conditions

- OTG Monthly Show participation requires Member's paid membership and signed San Dieguito Art Guild Membership Agreement in our files. The current SDAG Membership Agreement and the OTG Monthly Show Procedures are incorporated into these Monthly Show Terms and Conditions. See our website for current forms.
- Members are allowed to **enter TWO items** of their own original art in each Monthly Show. However, based on size you may bring three, and if the show is not filled to capacity, we may be able to accept them. Measure diagonally, entry fees per item are \$12 for art 17 inches or less, \$17 for art up to 36 inches, and \$25 for up to 48 inches. Special shows may have special prices. The Monthly Show Manager may refuse entries due to a number of conditions.
- DO NOT COMPLETE YOUR CHECK AMOUNT IN ADVANCE.** The final amount will be determined at the inspection/take-in desk.
- All entries **must be clean, and in excellent condition.** Frames must be damage free and paintings must be gallery wrapped, or have finished painted edges. **We cannot accept art that is not prepared and ready for sale.**
- Monthly show entries are not judged for reproductions of prints, copies, or series of art.
- All Monthly Show entries must remain on display for the entire show month unless sold and removed. If sold, you may replace with a similar size and type of art in same location. The artist must bring in their own typed tag for the replacement art.

7. **REMOVAL OF PREVIOUS** month entries is on the day of the next Monthly Show Take-In , or by **3pm or if not entering the upcoming show**. Entries not picked up within 30 days after the end of this Monthly Show period will be considered abandoned and may become the property of SDAG to use or dispose of in any manner. (Retrieval of art immediately at the end of the show helps prevent damage or loss.)

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8. All entered items are placed in the OTG for sale. A 15% commission is taken by SDAG for each entry sold.
9. SDAG/OTG is not liable for damage or loss of art submitted in the Monthly Show. Members are advised to insure their own art.
10. Member's Art may be photographed and used in advertising and/or news in any media form.
11. The Member fulfills a job. **Member's job assignment for this month:** _____

I agree to the above "Off Track Gallery (OTG) Monthly Show Terms and Conditions" and the incorporated "San Dieguito Art Guild Membership Agreement" and the incorporated "OTG Monthly Show Procedures" which are currently posted on the Off Track Gallery website.

Print Name: _____ Signature: _____ Date: _____

WEBSITE ADDRESS FOR MONTHLY SHOW: <https://sandieguitoartguild.com/membership/enter-a-monthly-show/>